



KERRY PROPERTIES

proudly presents



2017 Asian Open Figure Skating Trophy

August 3 - 5, 2017

ANNOUNCEMENT / INVITATION

Recognized by
International Skating Union



Authorized by
Asian Skating Union



Organized by
Hong Kong Skating Union



Subvented by
Leisure & Cultural Services
Department



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1 GENERAL INFORMATION

- 1.1 The 2017 Asian Open Figure Skating Trophy (AOFST2017) will be conducted in accordance with the ISU Constitution and General Regulations 2016, the ISU Special Regulations & Technical Rules Single & Pair Skating and Ice Dance 2016, as well as all pertinent ISU Communications.

Participation in the 2017 Asian Open Figure Skating Trophy is open to all Competitors who belong to an ISU Member in accordance with Rule 102, provided their ages fall within the limits specific in Rule 108, paragraph 3 and they meet the participation, citizenship and residency requirements in Rule 109 and Communication No. 2030.

In accordance with Rule 109 of the ISU Regulations and ISU Communication No. 2030 (or any update of the Communication), all Skaters who do not have the nationality of the Member by which they have been entered or who, although having such nationality, have in the past represented another Member, must produce an ISU Clearance Certification. Passports of all Competitors, as well as the ISU Clearance Certificate, if applicable, must be presented at the accreditation of the event for verification.

All Competitors must be entered through their respective Member Federation.

- 1.2 The medals and diplomas will be awarded to the top 3 competitors in each category. The other competitors will be awarded the Certificate of Participation.

2 TECHNICAL DATA

All events and official practices of the 2017 Asian Open Figure Skating Trophy will take place at the Mega Ice Rink with an ice surface of 56 m x 26m. The facility is an indoor ice rink with heated artificial ice surfaces.

2.1 Technical Details

Senior Men	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2016, Rules 611, paragraphs 1 & 2. Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2016, Rules 612 and the respective ISU Communication. Duration: 4 min., 30 sec. +/- 10 sec.
Senior Ladies	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2016, Rules 611, paragraphs 1 & 2. Duration: 2 min., 40 sec. +/- 10 sec.



	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2016, Rules 612 and the respective ISU Communication. Duration: 4 min. +/- 10 sec.
Junior Men	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2016, Rules 611, paragraphs 1 & 3 for 2017/2018. Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2016, Rules 612 and the respective ISU Communication. Duration: 4 min. +/- 10 sec.
Junior Ladies	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2016, Rules 611, paragraphs 1 & 3 for 2017/2018. Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2016, Rules 612 and the respective ISU Communication. Duration: 3 min., 30 sec. +/- 10 sec.
Advanced Novice Boys (in accordance with ISU Communication 2024)	Short program	a) Axel Paulsen or double Axel Paulsen; b) Double or triple jump immediately preceded by connecting steps, may not repeat jump a); c) One jump combination consisting of two double jumps or one double and one triple jump, both jumps may not repeat jump a) or b); d) Camel, sit or <u>upright</u> spin (minimum of five (5) revolutions on each foot) with change of foot and no flying entrance; e) Spin combination with only one change of foot (minimum of five (5) revolutions on each foot). Flying entry is allowed; f) One step sequence full utilization of the ice surface. Duration: Max 2 min. 20 sec. +/-10 sec.
	Free Skating	a) Maximum 7 jump elements one of which must be an Axel type jump. There may be up to two (2) jump combinations or sequences. A jump combination can contain only two (2) jumps. A jump sequence can contain any number of jumps, but only two most difficult jumps will be counted. Only two (2) jumps with three (3) or more revolutions can be repeated either in a jump combination or a jump sequence. Any single and double (including Double Axel) or triple jump cannot be executed more than twice in total. <u>There must be a maximum of two (2) spins of a different nature (abbreviation), one of which must be a spin combination with change of foot (minimum eight</u>



(8) revolutions), flying entrance is not allowed and one must be flying spin (minimum of six (6) revolutions) or a spin in one position with change of foot and a flying entrance (minimum eight (8) revolutions).

- b) There must be a maximum of one (1) step sequence fully utilizing the ice surface.

Duration: 3 min.30 sec. +/-10 sec.

Advanced Short Program

Novice Girls

(in accordance with
ISU

Communication
2024)

- a) Axel Paulsen or double Axel Paulsen;
b) Double or triple jump immediately preceded by connecting steps, may not repeat jump a);
c) One jump combination consisting of two double jumps or one double and one triple jump, both jumps may not repeat jump a) or b);
d) Layback/sideways leaning spin or spin in one basic position with no change of foot (minimum six (6) revolutions);
e) Spin combination with only one change of foot (minimum of five (5) revolutions on each foot). Flying entry is allowed;
f) One step sequence full utilization of the ice surface

Duration: Max 2 min. 20 sec. +/-10 sec.

Free Skating

- a) Maximum 6 jump elements one of which must be an Axel type jump. There may be up to two (2) jump combinations or sequences. A jump combination can contain only two (2) jumps. A jump sequence can contain any number of jumps, but only two most difficult jumps will be counted.

Only two (2) jumps with three (3) or more revolutions can be repeated either in a jump combination or a jump sequence. Any single and double (including Double Axel) or triple jump cannot be executed more than twice in total.

- b) There must be a maximum of two (2) spins of a different nature (abbreviation), one of which must be a spin combination with change of foot (minimum eight (8) revolutions), flying entrance is not allowed and one must be flying spin (minimum of six (6) revolutions) or a spin in one position with change of foot and a flying entrance (minimum eight (8) revolutions).
c) There must be a maximum of one (1) step sequence fully utilizing the ice surface.

Duration: 3 min. +/-10 sec.

Basic Novice B Free Skating

**Boys & Girls
(older
subgroup)**

(in accordance with
ISU

Communication
2024)

A well balanced Free Skating program must contain:

- a) Maximum of 5 jump elements for Girls and 6 jump elements for Boys one of which must be an Axel type jump. There may be up to two (2) jump combinations or sequences. A jump combination can contain only two (2) jumps. A jump sequence can contain any number of jumps, but only two most difficult jumps will be counted.

Only two (2) jumps with two and a half (2 1/2) or more revolutions can be repeated either in a jump combination or in a jump sequence. Any single,



- double (including Double Axel) or triple jump cannot be executed more than twice in total.
- b) There must be a maximum of two (2) spins of a different nature (abbreviation), one of which must be a spin combination and one must be a spin with no change of position.
The spin combination with a change of foot and a minimum of eight (8) revolutions or without a change of foot with a minimum of six (6) revolutions.
The spin in one position with a change of foot minimum of eight (8) revolutions or spin in one position without change of foot minimum of six (6) revolutions.
In both spins flying entries are allowed.
- c) There must be one (1) step sequence fully utilizing the ice surface.

Duration: 3 min. +/-10 sec.

Basic Novice A Free Skating
Boys & Girls
(younger subgroup)

(in accordance with
ISU
Communication
2024)

A well balanced Free Skating program must contain:

- a) Maximum of 4 jump elements for Girls and Boys one of which must be an Axel type jump. There may be up to two (2) jump combinations or sequences. Jump combination can contain only two (2) jumps. A jump sequence can contain any number of jumps, but only two most difficult jumps will be counted.
Triple jumps are not permitted. Any single and double jumps (including Double Axel) cannot be executed more than twice in total.
- b) There must be a maximum of two (2) spins of a different nature (abbreviation), one of which must be a spin combination and one must be a spin with no change of position.
The spin combination with a change of foot and a minimum of eight (8) revolutions or without a change of foot with a minimum of six (6) revolutions.
The spin in one position with a change of foot minimum of eight (8) revolutions or spin in one position without change of foot minimum of six (6) revolutions
In both spins flying entries are allowed.
- c) There must be one (1) step sequence fully utilizing the ice surface.

Duration: 2 min. 30 sec. +/-10 sec

2.2 Music

All Competitors shall furnish competition music of excellent quality on **CD** and should be submitted to registration counter at Ice Rink before first official practice.

In accordance with Rule 343, paragraph 1, all discs must show the Competitors name, Categories, the Nation and the exact running time of the music (not skating time) including any starting signal, which shall be certified by the Competitors and by the coach, when submitted at the time of registration.

Each program (Short Program/Free Program) must be recorded on one track respectively on a separate CD.

Competitors must provide a back-up CD for each program.

If music information is not complete and/or the music CD is not provided, accreditation will not be given.

2.3 Planned Program Content

With the entry forms, the "Program Content Sheet" must be returned to the Organizing Committee in time. It is mandatory that the Program Content Sheet be filled in precisely by each Skater in English using the terminology for the elements listed in the respective ISU Communication.

3 ENTRIES

3.1 Entries of Competitors

3.1.1 Each ISU Member has the right to enter up to 2 Competitors of each category in the 2017 Asian Open Figure Skating Trophy.

3.1.2 All entries for the 2017 Asian Open Figure Skating Trophy must be submitted to the Organizing Committee not later than **Friday, July 1, 2017** by email with the following documents:

- Passport copy of the competitors
- completed entry form;
- Entry Fee USD100/per skater.

Organizing Committee:

Hong Kong Skating Union Limited

Address: Room 1023, Olympic House, 1 Stadium Path, Causeway Bay, Hong Kong

Tel: +852 2577 8010

Fax: +852 2504 8191

E-mail: entries@hksu.org

3.2 ENTRIES OF JUDGES

3.2.1 Each participating ISU Member may nominate TWO (2) Judges who must be an International or ISU Judge in the latest ISU relevant Communication.

3.2.2 The Host Member Federation may nominate more than TWO (2) Judges.

3.2.3 The official nomination for Judges should be submitted to the Organizing Committee not later than **June 1, 2017 and fill in the form ID990A as we need time to apply the visa for overseas judges.** As per the Immigration Ordinance of Hong Kong: Under the current legislation, in general, a person who intends to take up employment or undergo training in



Hong Kong must first apply for a relevant visa/entry permit before coming to Hong Kong, unless he/she has the right of abode or right to land in the HKSAR. Any person given permission to enter Hong Kong as a visitor shall not take up any employment, whether paid or unpaid, or establish or join in any business during his/her stay in Hong Kong, unless he/she has obtained prior approval of the Director of Immigration.

Non-Hong Kong residents who wish to take up employment in Hong Kong, whether paid or unpaid, must apply for a relevant employment visa from the Immigration Department.

- 3.2.4 Should there be too many judges nominated, the Organizing Committee and the **Technical Committee** reserve the right to draw for the composition of panels beforehand and inform the judges who are not drawn for the service.

3.3 ENTRIES OF Teams

3.3.1 Official entries of One (1) Team Leader, ONE (1) Assistant Team Leader (for team with six (6) or more competitors), maximum of TWO (2) Team Official and maximum of TWO (2) qualified medical staffs will be accepted. The Organizing Committee reserves the rights to request for proof of the medical staff qualification.

3.3.2 Please be advised that only ONE (1) coach per Competitor will be accredited.

3.3.3 The name and the function of all Team members should be submitted to the Organizing Committee not later than **July 1, 2017**

4 ENTRY FEE

4.1 Entry Fee

- The entry fee is USD100.00 for each Competitor. (net for Organizing Committee, any bank charges for the competitors' or their federation' s account)
- The entry fee should be received by the Organizing Committee not later than **July 10, 2017**. Otherwise the application will be treated as withdrawal from the competition.
- Payment Method

Account Name	Hong Kong Skating Union Limited
Account No.:	024 – 383 -527488-883
Name of the Bank:	Hang Seng Bank Limited
Bank SWIFT code	HASEHKHHXXX
Address of the Bank:	Causeway Bay Branch, 28 Yee Wo Street, Causeway Bay, Hong Kong

4.2 The travel expenses, hotel room and meals expenses for the competitors, coaches, team leaders and other team officials will not be covered by the organizer and are on the account of the team.

4.3 Amendment of any information (including Planned Program Content) of the entry will be



charged as follows:

The 1st amendment request four (4) weeks before competition: Free of charge

Subsequent change request four (4) weeks before competition: 25% of the entry fee

Each amendment request two (2) weeks before competition: 50% of the entry fee

Each amendment request one (1) week before competition: 75% of the entry fee

Each amendment request within one (1) week before competition: 100% of the entry fee

5 EXPENSES

5.1 The Organizing Committee will provide and cover the expenses for accommodation and meals mentioned below for the Referees, the Technical Controllers, the Technical Specialists, Judges and the Data and Replay Operators once the nomination has been officially accepted.

- a) 4 nights Hotel from August 2 – 5, 2017 ;
- b) Meals: HKD400/per day from August 2 – 6, 2017;
- c) If any longer period is agreed upon with the Organizing Committee, the period of coverage will be prolonged as agreed.
- d) In the case of any officials arrive later or leave earlier than the above mentioned period, pro-rata amount will be paid.

5.2 The Organizing Committee will cover the travel expenses (economy class) for Referees, the Technical Controllers, the Technical Specialists and the Data and Replay Operators once the nomination has been officially accepted.

Any other expenses incurred and not mentioned above will be the responsibility of the individual and should be paid on arrival.

5.3 Should any of the above mentioned officials arrive at the hotel before or stay longer than the period indicated above, their room costs and expenses will be the responsibility of the individual and must be paid on arrival.

6 OFFICIAL HOTEL

The Organizing Committee will assist the participants in the hotel reservation arrangement at the following official hotel. Please complete the Hotel Form and send your request to the Organizing Committee not later than **July 1, 2017**.

L'hotel élan

Address: 38 Chong Yip Street, Kwun Tong, Hong Kong

Tel: + 852 3968 8666

Fax: / 傳真 : +852 3968 8333

Website: <http://www.lhotelgroup.com/en/hotel/lhotel-elan/Home>

Room rates:

Single or Twin : HKD1,320/ Room / Night (Including Tax & Breakfast)



Due to the limited number of rooms, the hotel reservation service will be provided based on the first-come-first-served principle. The full payment (**100%**) of the total hotel fee should be paid to the Organizing Committee before **July 10, 2017** via bank transfer, otherwise the requested hotel room cannot be guaranteed. All teams can make the hotel reservation by themselves.

7 ARRIVAL AND TRANSPORTATIONS

The Referees, the Technical Controllers, the Technical Specialists, the Judges, the Data and Replay Operators, Competitors, Team Leader are requested to announced to the Organizing Committee, the dates and time of arrival, the airline and flight numbers as soon as possible but no later than **July 10, 2017**.

The Organizing Committee will provide the team one time transportation from Hong Kong International Airport to the official hotel (arrival) and one time transportation from official hotel to the Hong Kong International Airport (departure).

The Referees, the Technical Controllers, the Technical Specialists, the Judges, the Data and Replay Operators, Competitors, Team Leader will have the priority to use the transportation. Coaches, Medial staff and chaperons will be allowed to use the transportation if space available.

8 PRACTICE

Official practices for competitors will begin from 8 pm on Wednesday, August 2, 2017. The detailed schedule will be issued at the time of registration.

9 ACCREDITATION

- 9.1 The official accreditation is located at the **Official Hotel / Ice Rink** up on arrival.
- 9.2 Accreditation will be provided to those who are officially accepted by the Organizing Committee.
- 9.3 The Organizing Committee reserves the rights to refuse any extra accreditation application.
- 9.4 Chaperons will not receive accreditation.

10 DRAWS – ORDER OF SKATING

- 10.1 The draws for the order of first segment of each category will be held individual per category. The dates, places and time will be provided during accreditation.
- 10.2 The starting order for the second segment (not valid for Basic Novice) will be in the reverse order of the first segment competition result. In case of tie, a draw will be done to determine the order.

11 PROTEST AND ARBITRATION

The contents in "Declaration for All Participants" apply to all participants, the protest



regarding the competition result must be lodged with the Organizing Committee in writing and submitted within thirty (30) minutes after the conclusion of the related competition segment. An administration fee of US\$100 will be charged for each submission of protest. The participants should not interrupt or manipulate the technical panel, referee and judges in any manner. The superior arbitration organization is the Arbitration Committee of Organizing Committee.

12 LIABILITY

In according with Rule 119, it is the sole obligation of each participating member participating in the Asian Open Figure Skating Trophy, to provide medical and accident insurance for the athletes, officials and all other members of the member' s team. Such insurance must assure full medical attendance and the return of the ill or injured person to the home country by air transport or by other expeditious means. Any related costs involved will be responsible by the participating member or club.

The ISU and the Organizing Committee and the organizing member of 2017 Asian Open Figure Skating Trophy assumes no responsibilities for or liability with respect to any bodily or personal injury or property damage incurred of any competitor, official and other participant in connection with the competition.

13 NATION ANTHEM

The Organizing Committee asks all Members to bring a copy of their National Anthem on CD.

14 INFORMATION

For further information, please contact:

Hong Kong Skating Union Limited

Address: Room 1023, Olympic House, 1 Stadium Path, Causeway Bay, Hong Kong

Tel: +852 2577 8010 Fax: +852 2504 8191

E-mail: hksu@hkolympic.org

15 Tentative Schedule

Date	Event
Wednesday, August 2, 2017	Official Practice & Draw Team Leaders Meeting Technical Panel Meeting / Judges Meeting
Thursday, August 3, 2017	Official Practice Competition Victory Ceremony (TBC)
Friday, August 4, 2017	Official Practice Competition Victory Ceremony (TBC)
Saturday , August 5, 2017	Official Practice Competition Victory Ceremony Exhibition Closing Banquet

Subject to change